

INITIAL CONFERENCE AGENDA

DATE:

Student's Name:

Parent's Name:

Preparation for Initial Conference:

- ✓ Copy of PWCS Regulation 724-1
- ✓ Current Attendance Record
- ✓ Unofficial Transcript/Current grades/Progress Report/Report Card

Initial Conference Agenda:

- ✓ Review Attendance Record/Student's attendance history
- ✓ Review Virginia Compulsory Attendance Law and PWCS Regulation 724-1
- ✓ Reason for absences: _____

- ✓ Attendance Plan:
 Attendance Contract Doctor's notes required at this time

- ✓ School Base Resource Referral(s):
 Intervention Team Meeting (ITM)/Child Study
 School Counselor
 Social Worker/School Psychologist/School Nurse
 Comprehensive Child Study
 New Horizons/Youth for Tomorrow/Crossroads/Other _____
 Other: _____

- Academic concerns
- Program status – ELL, SPED
- *Medical/Mental Health Care/Concussion
- *Outside Counseling/therapist

**Is student currently receiving or has received these outside services?*

RECOMMENDATION: _____

